

The Member Support Services (MSS) Intake Process requires staff to gather information used to help make informed decisions regarding your request. All requests are evaluated on their own merit and will be given consideration based on the personal history of yourself and your household. MSS intake workers will take all necessary precautions to preserve your privacy, but there may be instances where we will need to contact your service providers to obtain account information and/or verification. Where this is the case, we will only disclose information to those service providers on an as-needed basis.

I \_\_\_\_\_, **Consent to the above.**

The answers I provide will be used to evaluate my request for assistance.

Applicant Information:		Request:	
Date & Time:		Rent/ Mortgage:	Monthly rent / Mortgage is: \$
Name:			<b>Total Member(s) share is:</b> \$
Nicknames:			Member can contribute: \$
Band #:			How much do you need help with? \$
		BC Hydro:	Total BC Hydro Bill is: \$
Birthday:			Overdue amount: \$
Address:			<b>Members share is:</b> \$
			Member can Contribute: \$
		Fortis Gas:	Total Fortis Bill is: \$
Guardian:			Overdue amount: \$
			<b>Members share is:</b> \$
On/Off Res: <input type="checkbox"/> On <input type="checkbox"/> Off			Member can Contribute: \$
Phone:		Food Vouchers	Do you have ID? <input type="checkbox"/> No <input type="checkbox"/> Yes
E-mail:			Does your household share food? <input type="checkbox"/> No <input type="checkbox"/> Yes
<b>Is address/phone up to date with Registry? Contact Registry if NOT.</b>		<b>Is EFT up to date? If NOT contact AP. NOT the same as DB DD</b>	

**Rationale (Why are you short this month?):**

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**Monthly Household Income**

**COVID 19 affected me and my household HOW?  
Did you or any of you household apply for CERBS / EI OR SA?**

Relationship to Applicant	BAND # (5550-	Employer/SA/EI	Income
Applicant/homeowner:			
Spouse/Common law:			
Dependent Children:		INCLUDE CCTB, UCCB FMPEP	
Other adults:			
Roommates/Boarders			
<b>Total Household Income:</b>			

**Monthly Household Expenses**

Rent:	Public Transit
BC Hydro:	Taxi's & Uber:
Fortis:	FMEP:
Oil / Propane:	Day-Care
Cable & Internet:	Loans:
Phones & Cell Phones:	Food:
Car Payments:	Any other:
Car Insurance:	Any other:
Fuel / Gas:	<b>TOTAL EXPENSES</b>

