



CALL FOR ARTISAN VENDORS

SKOOKUM is a festival that celebrates and inspires the spirit of creativity - fusing cultures, communities, and creativity into a celebration of music, art, and food. Get ready for a celebration of music, creativity and culinary excellence set in the heart of Vancouver's iconic Stanley Park. This is an experience for our city and region to come together and discover the collective creative spirit that excites and unites.

The festival will feature multiple stages for contemporary music, live and multimedia art installations, roaming and surprise pop-up performances, a sophisticated food and beverage program, and more.

Contemporary Indigenous artists will be showcased alongside regional, national and international groups, creating an authentic tapestry of our country and province.

For more information please visit www.skookumfestival.com

Overview

The SKOOKUM artisan vendor program will include a combination of Indigenous and non-Indigenous artisan vendors from the lower mainland. The festival will take place September 7-9th, 2018. Hours of operations are as follows:

- Friday, September 7th 4-11pm
- Saturday, September 8th Noon-11pm
- Sunday, September 9th Noon-11pm

Festival Provides:

Each vendor will be provided with the following:

- 10'x10' Tent with 3 walls and 1x overhead light
- 1x 6ft table (including a linen cover)
- 2x folding chairs
- (1x) 15amp 120volt outlet

Vendor Provides:

- All staffing for set-up, operation and take down
- Detailed accounting of all sales (cash register tapes, receipt book etc)

Business Terms:

- Festival will charge a 20% commission on gross sales, which will be settled daily with each vendor
- Successful applicants will be required to submit \$100 deposit to confirm their attendance. That deposit would be credited against the final settlement and any balance returned.
- Failure to remit the deposit by the July 31st deadline will void involvement

Set Up and Take Down

Vendors will be given 2 hours prior to doors to set-up each day. There will be a temporary loading zone where vendors can unload before moving their vehicle to offsite parking area. Security will not be provided to monitor unattended vendor booths or goods during setup and take down.

Rules and Regulations

- Artisan items must be handcrafted. Reproductions and commercially made products will not be permitted unless specially approved.
- Vendors will be required to remain open for the full festival hours. There will be no options for late setup or early take down.
- Vendor co-ordinators can void a vendors participation if the correct information is not claimed on the application and if what is being sold on the tables is not reflected on the application.
- Sale of food or beverages will not be permitted.
- Fundraising/raffles are not permitted.
- Due to fire regulations, open flames are not permitted (ie. Candles).
- Vendors have sole responsibility for their property for any theft, damage or other loss.
- Vendors must remove everything from the event at the end of operational hours. Any items left on-site will be at the owner's risk as there is no lockable storage available.
- Vendors are required to make arrangements for staffing to cover washroom or meal/coffee breaks.
- Vendors will each get one parking spot near Malkin Bowl, approx 10 minute walk from the site Any additional spots must be purchased at \$175 each for the weekend
- All Vendors will be prohibited from distributing ANY plastic bags or single use plastic containers. Our Sustainability Guidelines will be distributed at a later date but please keep this in mind when planning.

Availability

Preference will be given to vendors who can commit for the entire duration of the festival, although applicants can request to only attend one or two days.

(Please note: All requests will be taken into consideration when scheduling. but, no guarantee can be given for vendors to receive preferred availability)

Important Dates

- Call out distributed: April 10th, 2018
- Application Submission Window: April 10th - May 22nd, 2018
- Review and Invitations: May 22nd - May 29th, 2018
- Acceptance Deadline: June 6th, 2018
- Deposits Deadline July 31st, 2018
- **Festival Dates: September 7th - 9th, 2018**

Application

Please fill in the following information below:

1. Name of Business
2. Contact Name
3. Contact Phone Number
4. Contact Email Address
5. Description of Art or Artifacts (*Please send images with your application if available*)
6. Indigenous Nation Affiliation
7. Availability
8. Any Additional Notes or On-Site Requirement Requests

Submit to:

Marlee Eheler - Production Assistant

Email: meheler@brandlivegroup.com

BRANDLIVE

308-611 Alexander Street,

Vancouver BC

V6A 1E1

APPLICATION DEADLINE: May 22nd, 2018