



MEMBERS' DAY REQUEST FORM (TO MEET WITH COUNCIL)

Members' Day Council Meetings:

- These meetings provide an opportunity for community members to appear before council to address a specific subject matter.
- These meetings are held approximately the last Tuesday of each month.

REQUIREMENTS CHECKLIST:

- Are you submitting this form 7 days prior to the schedule Members' Day Council Meeting?
Otherwise, you may be deferred to the following meeting.
- If your topic is a complaint about a service or program or lack thereof, have you demonstrated that you have fully attempted to resolve the matter through the respective department or senior management? Otherwise, you will be deferred back to the respective department.
- Have you completed the mandatory sections below? The mandatory sections must be completed to be considered for inclusion on a Members' Day Agenda.
- Do you acknowledge that you will be limited to 30 minutes to present your topic, if you are included on the agenda?

SECTION A (mandatory)			Office Use Only	
Date:	Email:		<input type="checkbox"/>	Approved
Name:	Band Number:		<input type="checkbox"/>	Incomplete Form
Address:			<input type="checkbox"/>	Deferred to: _____
Phone:	Cell:	Alternate:		
SECTION B				
Does your topic involve: <i>(please check off as many as apply)</i>		<input type="checkbox"/> Squamish Nation Department / Program or Service / policy <i>(refer to list BELOW for guidance)</i>	<input type="checkbox"/>	Other
		<input type="checkbox"/> Federal, Provincial or other agency or business	<input type="checkbox"/>	
If your topic is regarding a Squamish Nation department or policy, indicate which department(s) below - please choose only One(1) option below that best applies to your topic:				
<input type="checkbox"/> Intergovernmental Relations, Natural Resources & Revenue <input type="checkbox"/> Business Revenue and Services <input type="checkbox"/> Project Negotiation & Development <input type="checkbox"/> Rights & Title <input type="checkbox"/> Ayas Menmen Child Family Services <input type="checkbox"/> Member Support Services <input type="checkbox"/> Community Operations <input type="checkbox"/> Education <input type="checkbox"/> Employment and Training <input type="checkbox"/> Finance, Accounting & Technology <input type="checkbox"/> Yuustway Health Services <input type="checkbox"/> Housing and Capital Projects <input type="checkbox"/> Chen Chen Stway Human Resources		<input type="checkbox"/> Registry (Land & Membership) <input type="checkbox"/> Recreation <input type="checkbox"/> Squamish Valley Operations <input type="checkbox"/> Other <ul style="list-style-type: none"> - Environment - Community Safety - Peacekeepers - Integrated First Nation Policing - Food Fish - Cultural funding - Silviculture - Squamish Nation Language - Squamish Nation By-Laws - Animal Control - Noise Nuisance 		





SECTION C (mandatory)

What is the proposed agenda topic?

[Empty text box for agenda topic]

SECTION D (mandatory)

What outcome are you seeking from a meeting with Council:

[Empty text box for meeting outcome]

Please explain your topic in as much detail as possible:

[Empty text box for topic details]

Have you attempted to resolve the issue with the Department or individual? You must be able to fully demonstrate you have made every attempt to obtain a resolution to a complaint or issue with the respective department. Please provide summary below and attach letters, emails, or other documents to support your matter. (If you need more space please use a separate page and attach it to your submitted form.)

[Empty text box for resolution attempt summary]

PLEASE HAND DELIVER, MAIL, FAX OR EMAIL THIS COMPLETED FORM TO:

Fax: 604-980-9601
Mailing: PO Box 86131, North Vancouver, V7L 4J5
Hand Delivery: 320 Seymour Blvd, North Vancouver, V3J 2J3
Email: council_admin@squamish.net

If you have any questions regarding filling out your form please contact Council Support Staff at the email address above.

