



BRITISH COLUMBIA ASSEMBLY OF FIRST NATIONS

1004 Landooz Road  
Prince George, BC V2K 5S3

[www.bcafn.ca](http://www.bcafn.ca)

## **2019 BCAFN ELECTION INFORMATION – BOARD OF DIRECTORS**

The following election guidelines apply to the election of a member for the Board of Director position at the BC Assembly of First Nations Annual General Meeting on September 19, 2019 (“Election Day”) to be held in Vancouver, BC. The deadline to submit a complete Candidate Package is before midnight on **August 5, 2019.**

### **ELECTION POLICIES AND PROCEDURES**

Candidates are encouraged to review the BC Assembly of First Nations’ Governance Manual. Please contact the BCAFN office via Victoria Austin, [Victoria.austin@bcfn.ca](mailto:Victoria.austin@bcfn.ca) or via Maureen Buchan, [Maureen.buchan@bcfn.ca](mailto:Maureen.buchan@bcfn.ca) to request a copy.

### **NOMINATION PROCEDURE AND DEADLINE**

A candidate for a seat on the Board of Directors must be nominated by five (5) members of the BCAFN as represented by the Chief or Chief’s designate (“Member Delegate”) as recorded on the BCAFN Membership List.

The candidate must complete the appropriate Nomination Form attached to these guidelines and return to the Electoral Officer at least 45 days before Election Day (midnight on August 5, 2019).

### **CANDIDATE ELIGIBILITY**

Candidates must:

1. Be of First Nations ancestry from British Columbia;
2. Be 18 years of age or greater;
3. The candidate must be an elected Chief or Chief’s designate of a First Nation member (“Member Delegate”); and
4. Employees are not eligible to become Directors.

### **CANDIDATE PACKAGE**

Candidates or their Nominees must provide the Electoral Officer with the following material:

1. Nomination Form;
2. Acceptance of Nomination Form; and
3. A one-page profile of the Nominee.

#honouringourancestors



## **VOTER ELIGIBILITY**

Each member of the BC Assembly of First Nations shall have one vote which may only be exercised by their representative as set out on the Membership List or duly registered proxy pursuant to the BCAFN's Governance Manual.

Completed proxy forms may be emailed to our office no later than Friday, September 6, 2019. After that date, proxy holders must bring the completed proxy form to the electoral officer at least fifteen (15) minutes before the close of each secret ballot poll.

## **VOTING PROCEDURE**

The voting process will be conducted in accordance with the Governance Manual.

Voting shall commence at 8:00 a.m. on Election Day and the first round of voting will close at 10:00 a.m.

Voting shall be done in person by Chief or designated proxy on Election Day.

Once votes have been cast for a particular Band/Nation, there will be no additional or alternate votes accepted from that Band/Nation.

## **ELECTING DIRECTORS**

The five (5) Director positions on the Board of Directors are designed to be filled in staggered three-year terms so that there is always some overlap in terms and institutional knowledge on the Board.

If there are insufficient candidates to hold competitive elections, the candidates attain office by acclamation. If there are more candidates than seats on the Board open at any given election, an election by secret ballot will be held. For example, if there are five candidates and three seats open on the Board, those candidates who receive the first, second, and third most votes are elected into office.



**BOARD OF DIRECTORS - NOMINATION FORM**

We, members of the BC Assembly of First Nations, nominate \_\_\_\_\_ to run in the September 19, 2019 election for position of **Board Member** of the British Columbia Assembly of First Nations and to represent the BCAFN at the Assembly of First Nations.

1. \_\_\_\_\_ X \_\_\_\_\_ First Nation/Band: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

2. \_\_\_\_\_ X \_\_\_\_\_ First Nation/Band: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

3. \_\_\_\_\_ X \_\_\_\_\_ First Nation/Band: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

4. \_\_\_\_\_ X \_\_\_\_\_ First Nation/Band: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

5. \_\_\_\_\_ X \_\_\_\_\_ First Nation/Band: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

Please return the completed form to Ron Laufer, BCAFN Electoral Officer by email: [ronlauferelections@gmail.com](mailto:ronlauferelections@gmail.com) before 11:59 pm on August 5, 2019.

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**Office Use Only** - Received in complete form by the Electoral Officer: \_\_\_\_\_, 2019

at \_\_\_\_\_ o'clock

Signed: \_\_\_\_\_



**BCAFN BOARD MEMBER – ACCEPTANCE OF NOMINATION FORM**

I, \_\_\_\_\_, accept my nomination to run for the position of **Board Member** in the September 19, 2019 election of the BC Assembly of First Nations (“BCAFN”).

I appoint \_\_\_\_\_ to act as my Scrutineer at the election.

Scrutineer’s address: \_\_\_\_\_ [street or post box address]

\_\_\_\_\_ [city or town] \_\_\_\_\_ [postal code]

(\_\_\_\_\_) \_\_\_\_\_ [phone number]

\_\_\_\_\_ [e-mail address, if available]

I attach a one-page profile to support my candidacy and authorize the BCAFN to distribute my profile to all eligible voters.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed form to Ron Laufer, BCAFN Electoral Officer by email: [ronlauferelections@gmail.com](mailto:ronlauferelections@gmail.com) before 11:59 pm on August 5, 2019.

Should you have any questions please do not hesitate to contact me at (604) 715-4777.

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**Office Use Only** - Received in complete form by the Electoral Officer: \_\_\_\_\_, 2019

at \_\_\_\_\_ o’clock

Signed: \_\_\_\_\_

