The Member Support Services (MSS) Intake Process requires staff to gather information used to help make informed decisions regarding your request. All requests are evaluated on their own merit and will be given consideration based on the personal history of yourself and your household. MSS intake workers will take all necessary precautions to preserve your privacy, but there may be instances where we will need to contact your service providers to obtain account information and/or verification. Where this is the case, we will only disclose information to those service providers on an as-needed basis.									
Applicant Information:			Request:						
Date & Time:			Monthly rent	/ Mortgage is:	\$				
Name:		Rent/	Total Member(s) share is:		\$				
Nicknames:		Mortgage:	Member can contribute:		\$				
Band #:			How much do you need help wit		\$				
			Total BC Hydro	o Bill is:	\$				
Birthday:		BC Hydro:	Overdue amo	unt:	\$				
Address:	dress:		Members sha	re is:	\$				
			Member can (	Contribute:	\$				
			Total Fortis Bil		\$				
Guardian:		Fortis Gas:	Overdue amo	unt:	\$				
	Guardiani		Members share is:		\$				
On/Off Res:	l On		Member can (	Contribute:	\$				
Phone:		Food	Do you have I	D?	□ No	☐ Yes			
E-mail:		Vouchers	Does your household share f		□ No	☐ Yes			
Is address/phone up to d	ate with Registry?	la FFT water	late 2 If NOT a	ontact AP. NOT the s		B DD			
Monthly Household Income  COVID 19 affected me and my household HOW?  Did you or any of you household apply for CERBS / EI OR SA?									
Relationship to Applicant		BAND # (5550-	Employer/SA/EI		Incom	ie			
Applicant/homeowner:		-	1 , , , ,						
Spouse/Common law:									
			INIC	CLUDE					
Dependent Children:			CCTB, UCCB FMEP						
Cilidren.									
Other adults:									
Roommates/Boarders									
			Total House	ehold Income:					
				moid income.					
	Monthly I	Household Ex	kpenses						
Rent:		Pul	olic Transit						
BC Hydro:		Taxi	Taxi's & Uber:						
Fortis:			FMEP:						
Oil / Propane:			Day-Care						
Cable & Internet:			Loans:						
Phones & Cell Phones:  Car Payments:			Food:						
Car Payments:  Car Insurance:			Any other: Any other:						
	/ Gas:		FXPFNSFS						

Date(s)	Notes:							
Household Income Requirements: All household members must have a source of income. Quite often MSS Intake worker will need to have discussion and support Members to ensure these are met.								
Book Apt with I/A worker		Member:	Workers Name:	Apt. Date/Time:				
Apply for EI benifits		Member:	Confirmation:	Date & Time:				
Apply for Child Tax Benefits		Member	Referred to:	Confirmation:				
	Apply 15. Clina tax beliefts							
Documents Needed:								
Please submit by: email: mss@squamish.net faxed: 604-982-7658 hand deliver: Unit 6 - 380 Welch St., North Vancouver, BC V7P 0A7		Documents:	Requested by:	Received:				
		Rental Agreement						
		2 Months Bank Statements						
		Hydro Bill						
		Fortis Bill						
		Other						
-			•	•				