

Position: First Nation Student Support Worker

Permanent Part-time - School Term Position (*funding based*)
Education Division, Squamish Valley Operations; Squamish, BC
Posted: January 25, 2012 Posting Closes: February 16, 2012



Human Resources
SQUAMISH NATION
Chen Chen Stway Human Resources

Under the direction of the Associate Department Head, Education, the position works in public schools to support First Nations students in an effort to promote academic growth and behaviour changes. The support worker consults and works with Squamish Nation elders, resource people, School District #48 personnel and parents to coordinate and deliver various programs to students. Work may be done on a one-to-one basis or in a group setting. Recommends to the Associate Department Head programs or educational activities that address the needs of First Nation students. Incumbent may be asked to liaise with educational officials including school board and government representatives and may represent Squamish Nation on external advisory committees.

Typical Duties & Responsibilities:

- Attends school-based resource team (SBRT) meetings and opens new cases.
- Conducts home visits.
- Creates and implements remedial action plans for each case.
- Keeps records and presents reports.
- Undertakes special projects that promote success of Squamish Nation students.
- Works with First Nation students to help them achieve academic success.
- Adheres to workplace health & safety policies, safe work practices and procedures.
- Participates as a member of the Squamish Valley Education and Squamish Valley Operations Teams.

Education, Level of Experience & Hiring Requirements:

- Certificate from a recognized post-secondary institution specializing in Education, Counselling, First Nations Studies or equivalent.
- Plus Three (3) years of directly-related experience in the majority of specialties listed in job description including experience as a counsellor or as an educator.
- As career progresses, incumbent will be required to successfully complete job-required, short-term upgrading, training and courses relating to classroom management, First Nations child development, curriculum development, counselling, etc.
- Experience as an intermediate user of Internet and Microsoft Office Applications-Outlook (Email), Word, Excel, etc.
- Working experience with a large scale computerized database system. Experience with JD Edwards is an asset.
- Previous experience working in a First Nations Community (particularly Squamish) is preferred.
- Must have a valid BC Drivers License Class 4 or 5, Class 7N may be considered.
- Must have a reliable vehicle and current auto insurance.
- Must be willing to work evenings and weekends as required.
- Valid First Aid Certificate-Level 1 an asset or must be willing to obtain.
- Must provide a valid Criminal Records Check.
- Grade 12 plus 6 years may substitute for above education and experience.
A combination of education and relevant work experience may be considered for above education and experience.

Salary: As per Squamish Nation Performance & Compensation Strategy.

Send Application To: Stephanie Nahanee
Human Resources
336 West 4th Street
North Vancouver, BC
V7M 1J1

Or Email: hr@squamish.net

Application Must Include:

- Cover Letter & Resume
- 3 letters of reference from direct supervisors
- Official copies of school records

No faxes will be accepted

ONLY APPLICANTS WITH RELEVANT TRAINING & EXPERIENCE WILL BE CONTACTED FOR AN INTERVIEW